

**THE PRESBYTERIAN CHURCH IN CANADA
COMMITTEE TO NOMINATE STANDING COMMITTEES**

**NOMINATION STEPS
FOR SESSIONS, PRESBYTERIES, SYNODS AND STANDING COMMITTEES**

1. The Committee to Nominate Standing Committees circulates correspondence to:
 - A. Invite the nomination of people who have skills and interests related to the work of one or more of the General Assembly standing committees.
 - B. Introduce the work of each standing committee.
2. The court or standing committee distributes this correspondence to its members.
3. Strong candidates for membership on one or more standing committees are contacted by a court or standing committee to determine if there is interest in serving on a standing committee and to obtain permission from that person to make the nomination.

Note: Nominees must be professing members, ministers or diaconal ministers of The Presbyterian Church in Canada.

4. Individuals may ask to be nominated for one or more standing committees but can only be appointed to one committee at a time. They must be endorsed by a session, presbytery or synod.
5. Nomination forms can also be downloaded from presbyterian.ca/gao/committee-to-nominate. One form is to be completed for each nominee.

The Committee to Nominate needs the following information to complete their work effectively:

1. The nominee's complete contact information;
 2. Name and location of the nominee's congregation;
 3. Biographical information including nominee's skills related to the nomination; and
 4. Reasons for the nomination.
6. Nominations are sent to the Committee to Nominate by **February 28, 2023** to the Committee to Nominate c/o:
thamilton@presbyterian.ca
or
General Assembly Office
50 Wynford Dr., Toronto, On
M3C 1J7
7. The Committee to Nominate considers the nominations and prepares the report for the General Assembly that recommends nominees for the standing committees.
8. The General Assembly:
 - A. Receives and considers the report of the Committee to Nominate;
 - B. Possibly amends recommendations by replacing the name of one nominee with another; and
 - C. Approves the final slate.
9. Those named to a standing committee by the General Assembly are notified of this decision by the General Assembly Office.

Please circulate

THE PRESBYTERIAN CHURCH IN CANADA
COMMITTEE TO NOMINATE STANDING COMMITTEES
GENERAL INFORMATION

1. Nominees must be professing members, ministers or diaconal ministers of The Presbyterian Church in Canada.
2. While the Committee to Nominate Standing Committees receives nominations from sessions, presbyteries, synods and standing committees, the committee is not limited to these nominations and may contact other individuals to invite them to serve on a General Assembly standing committee.
3. The rich diversity of our denomination's membership should be considered. General Assembly committees are strengthened by the blend of age ethnicity, gender identity, sexual orientation, work and life experiences, along with gifts for ministry and mission.
4. The Committee to Nominate takes reasonable steps to maintain lay-clergy balance, geographic representation and skills required for a committee (according to their terms of reference).
5. There is a six-year limit for membership on a General Assembly standing committee. This limit is seldom disregarded. The Assembly, however, for special reasons and upon recommendation by the Committee to Nominate, may agree to extend a person's term beyond the six years.
6. Persons who have not served a full six-year term may be considered for reappointment.
7. Most standing committees meet twice annually; typically once in-person and once by telephone or video conferencing. The frequency and length of meetings will vary depending on the workload of the particular committee.
8. A person is only eligible to be appointed to one standing committee at a time.
9. The Committee to Nominate webpage is found at presbyterian.ca/gao/committee-to-nominate that contains information concerning the nomination process such as:
 - Nominations forms
 - Terms of Reference for Standing Committees
 - Guidelines for the work of the Committee to Nominate Standing Committees
 - 2022-2023 Standing Committees Members.
10. Contact Terrie-Lee Hamilton if you have questions about nominations or the process at
thamilton@presbyterian.ca
416-441-1111 or 800-619-7301 ext. 225

Please circulate