

The Presbyterian Church in Canada provides a pulpit supply insurance plan to congregations where a full-time or part time minister/clergy position has been established by its presbytery. Part time positions must be a minimum of 50% full time hours to qualify. The cost of this insurance plan is included in the member's Extended Health and Dental Insurance Plan premium. The maximum period of benefit is seventeen (17) Sundays.

Claims should be made using the form below by the employing congregation. Any payment due will be directed to the congregation.

### Congregation Information

<input type="text"/>		<input type="text"/>	
Congregation Code		Name of Congregation	
<input type="text"/>			
Address	City	Prov	Postal Code
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Treasurer	Treasurer Phone	Treasurer email	
<input type="text"/>	<input type="text"/>	<input type="text"/>	

### Minister Information

<input type="text"/>	<input type="text"/>
Name of Minister	Date of last Sunday Worked mm-dd-yyyy

#### Reason for Claim

##### Illness

If the claim is due to an illness the benefit will be paid starting the second Sunday missed.

##### Accident

If the claim is due to an accident the benefit will be paid starting the first Sunday missed.

#### Has Minister Resumed Duties?

<input type="text"/>
Date of return mm-dd-yyyy

#### Dates of Sundays Missed

<input type="text"/>	<input type="text"/>
mm-dd-yyyy	mm-dd-yyyy
<input type="text"/>	<input type="text"/>
mm-dd-yyyy	mm-dd-yyyy

### Claim Information

Pulpit Supply Claim max. \$195 per Sunday	
Travel Expenses max. \$25 per Sunday	
Total Claim	

Email the completed form to [pension@presbyterian.ca](mailto:pension@presbyterian.ca)

#### For Office Use Only

<input type="text"/>	<input type="text"/>	<input type="text"/>
Date Received	Claim Approved	Cheque Issued