



ASSEMBLY COUNCIL

October 14, 2021

Dear Clerks of Presbyteries and Synods,

As you likely are aware, the Rev. Stephen Kendall has indicated his intention to retire from the position of Principal Clerk and Secretary of the Assembly Council following the 2022 General Assembly.

In the process of appointing the next Principal Clerk, the Assembly Council has confirmed the position description and appointed a Search Committee. The Search Committee is now inviting presbyteries and synods to submit nominations. Nominations and applications should be received by January 15, 2022, so that a recommendation can be provided to the Assembly Council in March. The Council plans to have a candidate ready for consideration by the next General Assembly, which is the body that issues a call to accept this appointment.

A copy of the position description is attached for your reference.

Please submit the names of nominees and contact information of nominees who have agreed to let their names stand to the Co-Conveners of the Search Committee, Sandra Cameron Evans and Cindy Stephenson, no later than January 15, 2022. Applicants will be asked to describe:

- 1 Their relevant experience.
- 2 Why they feel called to serve in this way at this time.
- 3 Their understanding of the possibilities for the denomination's future and how they imagine they might contribute to that future.

Thank you for your attention to this matter.

Yours in Christ,

Sandra Cameron Evans  
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Principal Clerk Search Committee  
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Convener: Ms. Sandra Cameron Evans; Secretary: The Rev. Stephen Kendall