



MODERATOR OF THE 148TH GENERAL ASSEMBLY
The Rev. Mary M. Fontaine, M.Div., B.A., Native Studies

August 16, 2023

To: Synod, Presbytery and Session Clerks

From: The Rev. Victor S.J. Kim, Clerk of Assembly

Re: Memorials, Petitions and Overture Submission Deadlines 2024

Memorials and Petitions

The deadline for receiving Petitions and Memorials for the 2024 General Assembly is **Monday, April 1, 2024**. Those received after this date will be returned to the presbytery/synod clerk after the General Assembly and may be re-submitted to a future Assembly.

Overtures

There are two deadlines for receiving Overtures:

Referred Overtures must be received by **February 1, 2024**. If received by this date, the committee to which the overture is referred is expected to respond in June or request permission of the Assembly for an extension of time (Book of Forms 296.1.1). If a referred overture is received after this date but before April 1, 2024, it will be treated as an unreferred overture and included with the General Assembly reports.

Unreferred Overtures must be received by **April 1, 2024**. Any overtures received after this date will be held by the Clerks of Assembly for presentation to the next Assembly, with the provision that the originator of the overture will be asked by the Assembly Office if they wish to stipulate a referral to a committee, in which case that committee may begin formulating a response at any time (Book of Forms 296.3.1).

80.1 It is an instruction to clerks of presbyteries to forward all overtures to the Clerks of Assembly prior to the date which shall be indicated yearly by a circular to the clerks of presbytery from the Clerks of Assembly, namely February 1st, except in the case of unreferred overtures, which shall be April 1st; but overtures in reference to names on the constituent roll of presbytery may be forwarded later if the need arises.

(cf Book of Forms 297.5) Revised 2003

The Clerks of Assembly are prepared to assist courts of the church in ensuring that transmissions to the General Assembly are in proper form. If you wish us to have a look at submissions, please contact us ahead of sending them.

Thank you for your attention to this matter.

Clerks of Assembly: The Rev. Victor S.J. Kim and The Rev. Donald G.A. Muir