

## Resources for Sessions

I often receive requests for the following resources. This is not an exhaustive resource list, but I hope it raises awareness of documents that are available to support the ministry of sessions.

Many of the resources are available from The Book Room or The Presbyterian Church in Canada website.

The Book Room is located at the National Offices, 50 Wynford Dr., Toronto, Ontario, and can be contacted at 416-441-1111 or 1-800-619-7301 ext. 239, or at [bookroom@presbyterian.ca](mailto:bookroom@presbyterian.ca).

The most direct way of searching resources on the website is to use the search option located at the top right corner of the home page. For additional online resources, go to [www.presbyterian.ca/resources/online](http://www.presbyterian.ca/resources/online).

The CD mentioned is searchable and contains the *Acts and Proceedings* from 1992 to the present, the current version of the *Book of Forms* and the *Social Action Handbook*.

Title	A brief description	Where to find it
<b>Acts and Proceedings</b>	<ul style="list-style-type: none"> <li>• Annual record of General Assembly reports and minutes</li> <li>• Contact information for camps, pastoral charges and professional church workers</li> <li>• Pastoral charge statistics</li> </ul>	<ul style="list-style-type: none"> <li>• Approximately two free copies per pastoral charge are sent to presbyteries in late summer</li> <li>• Buy additional copies from The Book Room</li> <li>• CD – The Book Room</li> <li>• PCC website</li> </ul>
<b>Book of Forms</b>	<ul style="list-style-type: none"> <li>• Polity (form of governance) of The Presbyterian Church in Canada</li> </ul>	<ul style="list-style-type: none"> <li>• The Book Room</li> <li>• CD – The Book Room</li> <li>• PCC website</li> </ul>
<b>Called to Covenant</b>	<ul style="list-style-type: none"> <li>• Book 1 covers regular pastoral oversight of congregations by presbytery, congregational planning, and crisis intervention by presbyteries</li> <li>• Book 2 provides resources</li> </ul>	<ul style="list-style-type: none"> <li>• The Book Room</li> <li>• PCC website</li> </ul>

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<b>Calling a Minister</b>	<ul style="list-style-type: none"> <li>Guidelines for presbyteries, interim moderators and search committees</li> </ul>	<ul style="list-style-type: none"> <li>The Book Room</li> <li>PCC website</li> </ul>
<b>Candidacy Process</b>	<ul style="list-style-type: none"> <li>Requirements for preparation and discernment of ministry candidates</li> </ul>	<ul style="list-style-type: none"> <li>The Book Room</li> <li>PCC website</li> </ul>
<b>Church Matters</b>	<ul style="list-style-type: none"> <li>Board of managers handbook</li> </ul>	<ul style="list-style-type: none"> <li>The Book Room</li> <li>PCC website</li> </ul>
<b>Clergy Resources for Session Meetings and Retreats</b>	<ul style="list-style-type: none"> <li>Theology, session starters, retreats, workshops</li> </ul>	<ul style="list-style-type: none"> <li>The Book Room</li> <li>PCC website</li> </ul>
<b>Congregational Housing Loans to Ministers</b>	<ul style="list-style-type: none"> <li>Guidelines for congregational loans to ministers who buy their own homes</li> </ul>	<ul style="list-style-type: none"> <li>PCC website</li> </ul>
<b>Continuing Education Regulations</b>	<ul style="list-style-type: none"> <li>Regulations regarding the use of continuing education for ministers</li> </ul>	<ul style="list-style-type: none"> <li>PCC website</li> </ul>
<b>Dissolution of Pastoral Ties</b>	<ul style="list-style-type: none"> <li>Policy used when presbytery has decided to dissolve the pastoral tie between minister and congregation</li> </ul>	<ul style="list-style-type: none"> <li>The Book Room</li> <li>PCC website</li> </ul>
<b>Dissolution or Amalgamation of Congregations</b>	<ul style="list-style-type: none"> <li>Guidelines for congregations contemplating amalgamation or dissolution</li> </ul>	<ul style="list-style-type: none"> <li>Financial Services</li> <li>General Assembly Office</li> </ul>
<b>Ecumenical Shared Ministries Handbook</b>	<ul style="list-style-type: none"> <li>Handbook for pastoral charges engaged in or contemplating an ecumenical shared ministry</li> </ul>	<ul style="list-style-type: none"> <li>PCC website</li> </ul>
<b>Equipping Elders</b>	<ul style="list-style-type: none"> <li>Collection of resources to encourage and inform sessions</li> </ul>	<ul style="list-style-type: none"> <li>The Book Room</li> </ul>
<b>Equipping For...</b>	<ul style="list-style-type: none"> <li>Quarterly collection of resources for Christian education, congregational development, evangelism and outreach, worship, produced by Canadian Ministries/The Vine</li> </ul>	<ul style="list-style-type: none"> <li>Equipping For... resource in quarterly PC Pak mailed to congregations</li> <li>PCC website</li> </ul>
<b>Equipping For ... Elders</b>	<ul style="list-style-type: none"> <li>Quarterly General Assembly Office resource designed to encourage and inform sessions</li> </ul>	<ul style="list-style-type: none"> <li>Equipping For... resource in quarterly PC Pak mailed to congregations</li> <li>PCC website</li> </ul>

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<b>Experimental Fund</b>	<ul style="list-style-type: none"> <li>Makes grants to individuals or groups within the PCC to support experimental projects</li> </ul>	<ul style="list-style-type: none"> <li>PCC website</li> </ul>
<b>Growing in Christ: Seeing the Image of God in our Neighbour</b>	<ul style="list-style-type: none"> <li>Policy for dealing with racial harassment</li> </ul>	<ul style="list-style-type: none"> <li>The Book Room</li> <li>PCC website</li> </ul>
<b>Handbook for PCC Congregational Treasurers</b>	<ul style="list-style-type: none"> <li>Covers a wide range of topics handled by treasurers plus links to other resources</li> </ul>	<ul style="list-style-type: none"> <li>PCC website</li> </ul>
<b>Interim Ministry</b>	<ul style="list-style-type: none"> <li>Policy, procedures and resources, includes sample covenants</li> </ul>	<ul style="list-style-type: none"> <li>The Book Room</li> <li>PCC website</li> </ul>
<b>Leading with Care</b>	<ul style="list-style-type: none"> <li>Policy for ensuring a climate of safety for children, youth and vulnerable adults</li> </ul>	<ul style="list-style-type: none"> <li>Canadian Ministries/ The Vine</li> <li>The Book Room</li> <li>PCC website</li> </ul>
<b>Maternity and Parental Leave</b>	<ul style="list-style-type: none"> <li>Information regarding implementation process of the this leave</li> </ul>	<ul style="list-style-type: none"> <li>Pension &amp; Benefits Office</li> <li>PCC website</li> </ul>
<b>Pulpit Supply Insurance</b>	<ul style="list-style-type: none"> <li>Paid when minister absent due to illness or accident; conditions apply</li> </ul>	<ul style="list-style-type: none"> <li>Pension &amp; Benefits Office</li> <li>PCC website</li> </ul>
<b>Resources for Congregations in Transition</b>	<ul style="list-style-type: none"> <li>Resources for congregations opening, clustering, amalgamating, resizing, renewing, closing</li> </ul>	<ul style="list-style-type: none"> <li>Canadian Ministries/ The Vine</li> <li>PCC website</li> </ul>
<b>Sexual Abuse and Sexual Harassment</b>	<ul style="list-style-type: none"> <li>Policy for dealing with sexual abuse and sexual harassment</li> <li>(See also <i>Training for Sessions and Congregations in dealing with Sexual Abuse/Harassment Issues</i>)</li> </ul>	<ul style="list-style-type: none"> <li>The Book Room</li> <li>PCC website</li> </ul>
<b>Sick Leave Policy</b>	<ul style="list-style-type: none"> <li>Sick leave provision for professional church workers; contact Pension &amp; Benefits Office for more information</li> </ul>	<ul style="list-style-type: none"> <li>Pension &amp; Benefits Office</li> <li>PCC website</li> </ul>
<b>Social Action Handbook</b>	<ul style="list-style-type: none"> <li>Summary of reports and General Assembly decisions from 1954 to the present – subjects like euthanasia, sexuality, gambling, ecology, etc.</li> </ul>	<ul style="list-style-type: none"> <li>The Book Room</li> <li>CD – The Book Room</li> <li>PCC website</li> </ul>
<b>Stipend and Allowances</b>	<ul style="list-style-type: none"> <li>Policy for dealing with racial harassment</li> </ul>	<ul style="list-style-type: none"> <li>The Book Room</li> <li>PCC website</li> </ul>
<b>Together in Ministry</b>	<ul style="list-style-type: none"> <li>Theology and practice of ministry</li> </ul>	<ul style="list-style-type: none"> <li>The Book Room</li> <li>PCC website</li> </ul>