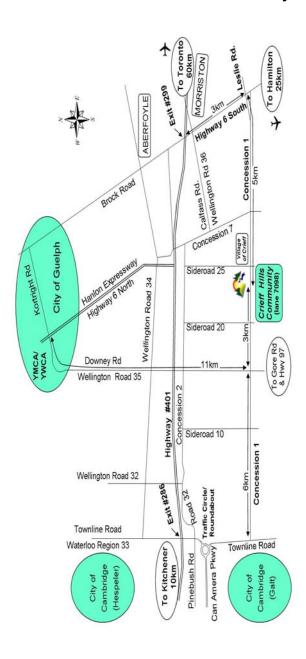
# **Registration Form**

Church Administrators Conference			May 13 <sup>th</sup> – 15 <sup>th</sup> 2013
Your Name			
Church Name (where you work)	Hor	Home Information	
Street	Street	eet	
Town / City	Tow	Town / City / PC	
Phone #	Pho	Phone #	
Email	Email	ail	
Meals: Do you have any dietary requirements (i.e. food allergies) we should know about)	Special Request for single accommodation: (if available – additional fee will apply). Please indicate here.	single accommo- dditional fee will lere.	How to Register: Mail or fax to Crieff Hills 7098 Concession 1 R.R.2 Puslinch ON NOB 2J0 FAX: 519-824-7145

## **Directions to Crieff Hills Community**



This map is also available on our web site. www.crieffhills.com



# Church Administrators / Church Secretaries Conference

Interdenominational

May 13<sup>th</sup> - 15<sup>th</sup> 2013

**Crieff Hills Community** 

### Church Administrators Conference

# Interdenominational

A Conference FOR Church Administrators

designed BY Church Administrators

Often a Church Administrator is the first contact with people who come to the church, phone the church or email the church. This is an important position in the ministry of churches but often it is draining and the work is done in isolation.

This Conference is designed to support Church Administrators. Whether full or part time, this conference is a chance to come together with others from various denominations who share and understand this special position. It is a time to listen and to share, as well as to gain insight into new situations and learn new skills.

Between sessions there is time for fellowship, reflection or a hike through the beautiful grounds of Crieff Hills.

Encouraging and enabling a Church Administrator to attend this conference is a wonderful way for a church to support their Administrator.

#### **Design Team for 2013**

Pauline Demelo Joan Pollard Margaret Woods Marylu Pentelow

Crieff Hills - come for a day, or to stay ...

A place away to restore your spirit

www.crieffhills.com

## Workshop: The Good, The Bad & The Balance!

Choosing and enjoying the stuff in your life.

Join Nancy Revie as she takes you on a journey exploring the good things in life.

Come prepared to laugh, be inspired and go away with three practical tips on ways to rest, refresh and find that ever illusive balance in your life!

An interactive workshop with a generous sprinkling of humour to keep you fully engaged while learning!

Presenter: Nancy Revie, CCAA-csfi; GFAL-D Motivational Speaker, Fitness Instructor and Entertainer

## Workshop: So Many Ways To Communicate!

Bulletins. Newsletters. Email. Flyers. Websites. And now, blogs, Twitter and Facebook

How does a church go about deciding what channels are the best and where the staff's limited time should be spent?

This workshop will help you to prioritize your budget and your time as you think through a communications plan to ensure the tactics you choose make sense for the audiences you are trying to reach.

Presenter: Kim Denstedt, Professor & Co-ordinator of Integrated Marketing Communications at Conestoga College

#### Crieff Hills Retreat & Conference Centre

Crieff Hills is the national conference centre for the Presbyterian Church in Canada. Located near Guelph Ontario, south of the 401, and just off highway #6.

A private setting, and perfect for a Conference, the 250 acres have comfortable accommodation, great dining and well maintained trails for walking.

An outdoor Labyrinth and Prayer Shelter are sacred spaces to visit while at Crieff Hills.

#### Cost

## \$210.00 / person (double accommodation)

### \$270.00 / person (single accommodation)

\*As there is limited single accommodation available, priority will be given to those who register first and who request single accommodation.

Includes: Accommodation, Meals & Program Costs

#### \$165.00 / person Commuter Rate

Includes - Meals & Program Costs

\* Recognizing the difficult economic times for many churches, this conference is offered at 2012 rates.

#### Meals

Meals will be served family style in Maclean Hall which is a short walk from our accommodation. Our chefs strive for excellence in the meals served at Crieff. If you have special diet needs, we ask you to call us at least 10 days before your arrival date so that we can prepare for your dietary requirements.

1.800.884.1525

#### Accommodation

Accommodation will be in our lodges which are hotel style accommodation. Each room is complete with two beds and a private 3 piece bath. Linen is supplied (sheets, pillow case, blankets, bath towel and face cloth).

**Be sure to bring:** Appropriate clothing & footwear for walking the Crieff property; Umbrellas for rain or sun; Alarm clock & flashlight; Bible; Personal items & medications; Bug spray. **Bedding and towels are supplied.** 

#### Dress is Casual

## Please register by May 1st 2013

Mail or Fax: Registration form and ...

- 1. \$50.00 non refundable
- 2. Special Dietary requirements