

IMPORTANT INFORMATION — *Please Read*

Health & Dental:

- **Payments will be withdrawn from your bank account on the 15th of January, April, July, October.**
- The PCC will withdraw the amount based on your **quarterly** invoice
- A copy of your invoice, marked "Paid" will be sent to you for your records, once we have received the funds

Pension:

- Pension remittances will be withdrawn from your bank account on the 15th of each month.
- To begin, participating congregations must remit by the 10th of the month a Pension remittance form before first payment can be withdrawn. **Funds will be withdrawn monthly based on the amounts indicated on this remittance form.**
- If your amounts change, or you would like to cease automatic payments, you must notify the Pension Office prior to the 10th of the month with a new remittance form.

*Please fill out the information below and email the completed form to onawar@presbyterian.ca
OR send to: 50 Wynford Drive, Toronto ON M3C 1J7, Attn: Omnya Nawar*

CONGREGATION INFORMATION

* - Required field

Congregation Code:*	Congregation Name:*	
Address:*		Contact Email:*

BANKING INFORMATION

Please attach a void cheque OR complete the following financial bank/institution information:

Bank Institution Number (3 digits):	Bank Transit Number (5 digits):	Bank Account Number:
Bank Address (including Street #, Name, City, and Province):		

AUTHORIZING SIGNATURE(S)*

* - Required field

I (We) authorize The Presbyterian Church in Canada to automatically withdraw funds from our bank account for Health & Dental (H&D) invoice payments and Pension remittances according to the payment schedule outlined in the Important Information section above.

Signature

Please print name

Signature

Please print name

Date

PLEASE NOTE: There will be a \$5.00 charge for insufficient funds.

If you wish to stop your automatic withdrawal, please contact Omnya Nawar at onawar@presbyterian.ca