

TRAVEL REGULATIONS – CENTRAL FOR THE 2017 GENERAL ASSEMBLY

For the Presbyteries of

Quebec, Montreal, Seaway-Glengarry, Ottawa, Lanark & Renfrew, Kingston, Lindsay-Peterborough, Pickering, East Toronto, West Toronto, Brampton, Oak Ridges, Barrie, Temiskaming, Algoma & North Bay, Waterloo-Wellington, Eastern Han-Ca, Hamilton, Niagara, Paris, London, Essex-Kent, Lambton-West Middlesex, Huron-Perth, Grey-Bruce-Maitland.

Mode of Travel

Commissioners and young adult representatives from the above named presbyteries tend to travel by car. We encourage, where possible, commissioners and young adult representatives within a presbytery to travel together in a car pool. You may wish to travel by bus or train. Those electing to travel by air will be reimbursed by the lesser of the air fare paid or based on travel by car with no passengers.

By car: Indicate on your form if you are travelling by car and your anticipated arrival time.

By train or bus: Local volunteers will meet commissioners and young adult representatives, who travel to Kingston by bus or train. Details concerning directions will be in the Book of Reports.

By air: Pearson Airport, Toronto: for Air Canada and West Jet. Those flying into Pearson will be transported directly to Leggett Hall Residence, at Queen's University by Ontario Coachways. You must indicate on your registration form if you require this service.

Billy Bishop Airport, Toronto: for Porter. Those flying into Billy Bishop Airport will have to arrange their own transportation to Kingston on VIA Rail. You must purchase your train ticket before arriving in Toronto (viarail.ca or by phone 888-842-7245). Book your ticket as soon as possible.

Porter provides shuttles from Billy Bishop Airport to the Fairmont Royal York Hotel. Go across Front Street to Union Station and follow directions to the platform for your train

In the Book of Reports, there will be further directions, as well as a phone number listed that you can call if you have any problems on the day of your travel.

Reimbursement

Meals and accommodation en route are the responsibility of the Commissioner/Student/YAR.

Reimbursement for air bus or train fare will be based on the lowest available fare.

Reimbursement by car will be as follows:

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| 1. | one person* in a car | \$ 0.20 per km return |
| 2. | two people* in a car | \$ 0.26 per km return |
| 3. | three or more people* in a car | \$ 0.32 per km return |

* a person who is commissioner, young adult representative or student representative

If a commissioner/student/yar elects to travel by air, reimbursement will be based on actual air fare paid or \$ 0.20 per km, whichever is the lesser amount.

Directions to Queen's University

Directions to Queen's University will be included in the Book of Reports that is circulated in early May.

Questions

Contact Terrie-Lee Hamilton (thamilton@presbyterian.ca; 416-441-1111 or 800-619-7301, ext 225) if you have any questions concerning the above regulations.